



A Non Profit Corporation

HOUSE RULES CHECKLIST

Property Name / Contract Number	
Owner / Managing Agent	
Reviewer Name / Date	
General HUD Resource(s):	HUD Handbook 4350.3, Chapter 6, Paragraph 6-9 A and B; Appendix 4, HUD model leases. Note: Chapter 2, Section 2, Paragraph 2-38C: It is strongly recommended that owners include statements about the right of individuals with disabilities to request reasonable accommodations in all written notices given to applicants and tenants.

	CS Review	Topic for Review <small>**See Fair Housing Note – not a condition on report</small>	Topic in Compliance?	Correction Required (√)	Rule Number	QC Review
1.		Key Requirements <u>Paragraph 6-9B:</u>				
		a) Are rules related to the safety, care, and cleanliness of the building or the safety and comfort of the tenants?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
		b) Are rules in compliance with HUD regulations?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>		
		c) Rules do not circumvent HUD requirements?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
		d) **Rules do not discriminate against individuals based upon membership in protected class? <u>& Paragraph 6-9A.4; Chapter 2, Section 2</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No			
		e) **Rules are reasonable? <u>& Figure 6-5</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.		Rules do not modify the nine HUD model lease paragraphs (4, 15-18, 21-23, & 25) for which HUD prohibits modification (family lease only)? <u>Paragraph 6-5C.3; 6-5C-F & 6-12; Appendix 4-A</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A; 202/8	<input type="checkbox"/>		
3.		**House Rules do not infringe on tenants civil rights & do not limit the freedom of tenants <u>Paragraph 6-9A</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No			

PLEASE NOTE: This checklist has been provided to highlight specific areas of compliance and non-compliance related to the House Rules and is not a HUD form. Data on this checklist is periodically updated for quality control to ensure continued compliance with HUD regulations and may be updated without prior notice. ****FAIR HOUSING NOTE:** This rule *may not* be in compliance with HUD Handbook 4350.3, Chapter 2, Section 2; Chapter 6, Paragraph 6-9B and 6-9A.4; Figure 6-5; HUD model lease 4-A, Paragraph 21.

COMMENTS: